



JOB DESCRIPTION

DIRECT SUPPORT WORKER (DSW)

Provides a variety of direct care and support services to selected individuals with developmental disabilities. The goals are to assist the Participant to meet health and safety needs, utilize community resources, and develop natural supports, in accordance with the individualized plan of care identified by the Participant and their support group members annually.

We are also seeking Telehealth DSW's to join our team!

Essential Functions

- Provide support one-on-one or in small groups of 3 Participants with basic assistance in areas including, but not limited to eating, hygiene, mobility, communication, social skills, leisure and work skills, activities of daily living, preparing meals, housekeeping chores, gaining physical access to the community, promoting adaptive functions, handling money, making purchases, and building or maintaining the person's circle of support.
- Assure the participant is protected from abuse/neglect at all times, including reporting any suspected incidence of abuse/neglect to an Abilities Unlimited Service Supervisor, the VP of Programs or President.
- Assure that activities are engaged in a safe and comfortable environment.
- Participate in meetings relevant to the Participant's services, supports and welfare.
- Provide required reports and payroll documents on a timely basis.
- Coordinate and implement activities in the home and/or community as identified in the Participant's individualized plan (IP).
- Thoroughly and professionally document Participant's progress, program data, program analysis and evaluations, incident reports and other relevant correspondence/reports in a confidential manner.
- Maintain a positive relationship, including appropriate and professional interactions with the Participant.
- Successfully complete and keep up to date on all training and health requirements established by Abilities Unlimited.
- Communicate in an effective manner with other direct care staff, professionals, and program staff regarding services provided and the needs of the Participants.
- Provide individualized on-site job coaching and support services needed on an ongoing basis to support and maintain a Participant in competitive employment.

Telehealth Duties

The DSW Telehealth position is responsible for conducting HIPAA-compliant remotely-based video sessions, voice calls, live chats, and messages with Participants using a computer, tablet, or smartphone

- Conduct individualized services that are primarily remotely delivered but at times include in-person site visit.
- Work with Service Supervisor staff to develop a service plan that includes appropriate content and activities that match the Participants Individualized Plan
- Provide feedback and share on Participants progress in the services they receive and any suggestions you feel would help improve the quality of service
- Participate in training sessions or mandatory meetings via teleconference as notified by AU Management Staff
- Check and respond to emails, phone calls, messages from Supervisor Staff on a daily basis.



Minimum Qualifications and Education Requirements

High School Diploma or General Equivalency Diploma

Minimum age requirements as defined by Hawaii State laws.

One year experience working with people with disabilities, or satisfactory completion of Abilities Unlimited orientation training on developmental disabilities.

Ability to work independently under minimum supervision.

FBI Fingerprint Clearance Screening coordinated by AU upon hire

State Criminal History Clearance conducted by AU in-house upon hire.

Current 2 step TB skin test or negative chest x-ray clearance. Documented proof of two negative skin test done within the year is an acceptable form of a 2-step.

Not required to transport; can travel with Participant using public bus transportation.

If transporting must have own vehicle to transport Participants. Required documentation, a valid driver license, driver abstract and be able to drive under normal day and evening conditions without hazard. Current motor vehicle registration, safety check, and no-fault insurance.

Physical Requirements/Work Environment

Must be able to stand for long periods of time.

Must be able to walk long distances with occasional breaks.

Must be able to remain alert and keep visual on Participants at all times.

Ability to run up to 100 yards is desirable.

Must be able to lift up to 50 lbs.

The position may be exposed to infectious and blood borne diseases, infection from disease bearing specimens, hazardous body fluids and waste, toxic chemicals, injury from moving parts of equipment, and injury due to participants interventions

Job Type: Part-time

Salary: \$10.00 to \$11.00 /hour